

**OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

**Announcement of the 4th Graduation Ceremony to be held on
Friday 25th November, 2022**

The Lukenya University wishes to inform **all** candidates who qualified for conferment of various Masters, Degrees, award of Diplomas and Certificates in the **2021/2022 Academic Year**, as well as members of the public, that the **4th Graduation Ceremony** will take place on **Friday 25th November, 2022** at the **Lukenya University Graduation Square at Mtito Andei**. Guest and **ALL invited graduands** should be seated by **9am**.

1. Clearance of Fees and Confirmation of the Graduation status

Only graduands who shall have **PAID ALL FEES** including **Graduation Fees** and presented their clearance forms to the **Finance Office by Thursday, 10th November 2022**, shall be allowed to graduate.

2. Order of Names

Graduands must complete Order of Names Form by **Thursday, 10th November 2022**.

3. Graduation Fee

The Graduation Fees for various categories of graduands, which must be paid on or before **Thursday, 10th November, 2022** are as indicated below:

S.NO	Category	Graduation Fees(KSH)	Alumni Fees (KES)	Total Graduation Charges(KES)
1.	Masters	5500	1000	6500
2.	Bachelors	4500	1000	5500
3.	Diploma	3500	1000	4500
4.	Certificate	2500	1000	3500

4. Bank Accounts

All students are required to pay fees in any of the following bank accounts:

S.NO	Mode of Payment	Account Name	Account No
1	Direct Bank Deposit	Lukenya University	1179910354
2	Pay Bill	Business No 823060	Full students registration Number

The Academic Regalia will be collected from the respective schools between **Thursday, November 10th** and **Sunday, November 20th, 2022**, and **must** be returned by **the latest Tuesday, January 3rd, 2023**. After **January 3rd 2023**, there will be a **penalty fee of Ksh. 1,000** per day for **late return** of the academic regalia.

5. Rehearsal

All graduands **MUST** attend the graduation rehearsals on **Thursday, 24th November 2022** at the University Graduation Square- Mtito Andei at 11 am.

6. Invitation cards- Two (2) invitation cards will be issued to each graduand. The cards will be collected from the respective schools as from Monday, 21st November, 2022.