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TEL: 0790-444 000
: 0791-444 000

**OFFICE OF THE REGISTRAR
(ACADEMIC AND STUDENT AFFAIRS)**

REF: _____

Tuesday, March 15, 2016

Dear _____,

RE: LETTER OF ADMISSION

I am pleased to inform you that you have been offered admission to Lukenya University (LU) in the _____ for a course leading to a _____ under the Lukenya University Undergraduate Programmes. The reporting date will be September 2016.

Your Registration Number will be _____.

The offer is made on the basis of your qualifications which are subject to verification by the University Authorities. Any information which may be found to be untrue will automatically lead to your disqualification from the University. The offer is also subject to your acceptance of the following conditions:-

- i) To adhere to the University Rules and Regulations.
- ii) To pay the current tuition fees and other expenses as detailed in **FORM JI/6A**
- iii) To use the University facilities responsibly and in particular the Library, Halls of Residence and Lecture Theatres, among others.
- iv) To provide the Original KCSE certificate or result slip and a certified copy of the same for verification.
- v) To identify yourself by producing the original National Identity Card, Passport or Birth Certificate.

I enclose detailed joining Instructions JI/1, JI/2, JI/3, JI/4, JI/5, JI/6, for your information and necessary action before joining the University. The joining instructions duly executed, should be returned to the University along with the Acceptance Letter on the registration day/Reporting day.

On behalf of the Lukenya University, I wish to welcome you to the class of 2016.

Yours sincerely,

PAUL MWANIA
For REGISTRAR, (ACADEMIC AND STUDENT AFFAIRS)